



State of Utah

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Governor

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Lieutenant Governor

Department of Human Services

TRACY S. GRUBER
Executive Director

NATE CHECKETTS
Deputy Director

DAVID LITVACK
Deputy Director

Date: August 24, 2021
To: Nate Winters, DHS Assistant Deputy Director
From: Curt Williams, Financial Analyst III, DHS Office of Fiscal Operations
RE: Weber Valley Youth Center - HVAC Emergency Repairs

Please see the attached information regarding \$12,449.90 (\$2,087.70 + \$810.20 + \$9,552.00) in emergency repairs completed to the HVAC System at Weber Valley Youth Center (WVYC).

On June 14, 2021, Bureau of Finance was notified by Harsha Naveen of an emergency involving the HVAC system at WVYC. Invoices for the repairs were emailed August 17, 2021. Maintenance staff at the facility reached out to New City HVAC because they specialize in Generation 5 VRF, AC-Smart technology where State of Utah contracted HVAC vendors do not.

Included with the initial email was a Purchase Exception that was misunderstood to be applicable to this circumstance. Clarification indicated that the Purchase Exception was specifically for another vendor and the procurement would require Emergency Procurement approval.

Attachments:

- Email notification and justification for vendor choice.
- Invoices for HVAC Repair

Approval of this Emergency Procurement,


Nate Winters (Aug 24, 2021 17:19 MDT)

Nate Winters, DHS Assistant Deputy Director

On behalf of Department Executive Director's Office



Fwd: New City HVAC

7 messages

Harsha Naveen DHS <hnaveen@utah.gov>
To: "Curt Williams (DHS)" <chwilliams@utah.gov>

Mon, Jun 14, 2021 at 4:43 PM

Hello Curt,

Here is some more information about the WVYC HVAC emergency repair, but I am yet to receive the invoice or further details on the exact work completed. I will get them to you as soon as I have more.

Thanks,
Harsha Naveen
Administrative Services Manager
385-348-1006
hnaveen@utah.gov
human services

----- Forwarded message -----
From: Ramon Quintana DHS <rquintana@utah.gov>

Date: Thu, Jun 10, 2021 at 7:37 AM

Subject: New City HVAC

To: Tracy Hart (DHS) <tracyhart@utah.gov>, Dave Snowball DHS <dmsnowball@utah.gov>, Nick Hughes <nhughes@utah.gov>, Nancy Staker DHS <nancystaker@utah.gov>, Peggy Stoker DHS <pstoker@utah.gov>, Brad Newbold DHS <bmnnewbold@utah.gov>

EMERGENCY

TODAY, I am having Bryan Mcalister come in and look at area "B".

I have the set point at 70 degrees and the temperature is at 80 degrees.

He will also be back Monday or Tuesday to replace a burnt compressor on area "A".

Bryan is not on State of Utah contract but I have been released to use him because he specializes in Generation 5 VRF, AC-Smart technology where our State of Utah HVAC vendors have proven that they do not.

We burned up another compressor last week. I called Bryan immediately and he dropped a call to come check out the issue. He found the compressor was burnt up. He ordered one on warranty that will be here next Tuesday. He will install it. At the same time I asked him to look at why area "B" was not holding temperature. If we were to lose area "A" before it is fixed we would need to move the youth to area "B" where it is 80 degrees. Bryan is coming in to see why area "B" is not holding set point.

Ramón T. Quintana
Building/Grounds Supervisor I
State of Utah

Weber Valley Youth Center

1305 South 700 West

Ogden, Utah 84404

Cell: 801-388-0791

Work: 801-612-4925

rquintana@utah.gov



HVAC Statewide Exception Approval.pdf
595K

Harsha Naveen DHS <hnaveen@utah.gov>
To: "Curt Williams (DHS)" <chwilliams@utah.gov>
Cc: Nancy Staker DHS <nancystaker@utah.gov>

Tue, Aug 17, 2021 at 10:18 AM

Hello Curt,

I have received 3 invoices related to this for payment. Please provide approvals.

Thank you,
Harsha Naveen
Administrative Services Manager
385-348-1006
hnaveen@utah.gov
human services

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3 attachments



New City Inv 0003 6-7-21.pdf
2033K



New City Inv 0002 6-22-21.pdf
1902K



New City Inv 0004 7-23-21.pdf
2155K

Curt Williams (DHS) <chwilliams@utah.gov>
To: Harsha Naveen DHS <hnaveen@utah.gov>
Cc: Nancy Staker DHS <nancystaker@utah.gov>

Tue, Aug 17, 2021 at 10:35 AM

Harsha,

Could you clarify if the Purchase Exception from Purchasing would cover all three invoices?

I will check to see if this would need to be reported as an Emergency Procurement if Purchase Exception is obtained from Chris Hughes.

Thank you,

Curt Williams
Financial Analyst III
O: 385-272-4220
chwilliams@utah.gov
hs.utah.gov



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Curt Williams (DHS) <chwilliams@utah.gov>
To: Harsha Naveen DHS <hnaveen@utah.gov>
Cc: Nancy Staker DHS <nancystaker@utah.gov>

Tue, Aug 17, 2021 at 10:38 AM

Harsha,

Also, it appears two of these invoices have a service date of 6/7/2021 and 6/22/2021. Could you provide explanation why they would be entered as New Year?

Thanks,

Curt Williams
Financial Analyst III
O: 385-272-4220
chwilliams@utah.gov
hs.utah.gov



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Nancy Staker DHS <nancystaker@utah.gov>
To: "Curt Williams (DHS)" <chwilliams@utah.gov>
Cc: Harsha Naveen DHS <hnaveen@utah.gov>

Tue, Aug 17, 2021 at 11:13 AM

Hi Curt,
The old year payments will not be paid until September 8th on a 22L9 document. I have requested approval from Mark to pay against the accrual.

Thanks!

[Quoted text hidden]

—
Nancy Staker
SSC Youth Services
Phone: 385-303-2367 MOBILE
nancystaker@utah.gov
hs.utah.gov

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Please do not respond with confidential information unless you are logged into the secure/encrypted server. Information is to be kept confidential and secure. Information should not be passed or made available to unauthorized persons.

Curt Williams (DHS) <chwilliams@utah.gov>
To: Nancy Staker DHS <nancystaker@utah.gov>
Cc: Harsha Naveen DHS <hnaveen@utah.gov>

Tue, Aug 17, 2021 at 11:37 AM

Thank you Nancy.

I'll wait to hear if the Purchase Exception is applicable to these invoices. If not, I believe I can process as an Emergency Procurement.

Thank you,

Curt Williams
Financial Analyst III
O: 385-272-4220
chwilliams@utah.gov
hs.utah.gov

[Quoted text hidden]

Harsha Naveen DHS <hnaveen@utah.gov>
To: "Curt Williams (DHS)" <chwilliams@utah.gov>
Cc: Nancy Staker DHS <nancystaker@utah.gov>

Mon, Aug 23, 2021 at 5:05 PM

Hello Curt,

Nick Hughes has let us know the exception extended to the one invoice under \$1,000. Kindly process for emergency procurement approvals.

Thank you,
Harsha Naveen
Administrative Services Manager
385-348-1006
hnaveen@utah.gov


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Attachment on initial email - 6/14/2021

Nick Hughes <nhughes@utah.gov>

Request for Exception on Requirement to Use State Contracts - 63G-6a-506(5)

2 messages

Nick Hughes <nhughes@utah.gov>

Tue, May 11, 2021 at 11:42 AM

To: Christopher Hughes <christopherhughes@utah.gov>

Chris,

I have a quick request for DHS to go away from state contracts for a small purchase under 63G-6a-506(5). Ramon Quintana, one of the building grounds supervisors for a youth detention center facility has needs for HVAC work to test five backflow valves. He put out a quote to the HVAC contracted vendors. All of them with the exception of one returned back information that they do not provide the specialized service. One of the comments is below:

Subject: FW: [External]Quote Request ID: 044812-190421 - State of Utah

To: rquintana@utah.gov <rquintana@utah.gov>

Cc: Howick, Tyler <Tyler.Howick@carrier.com>

Good morning,

I apologies but Carrier is not a licensed back follow contractor.

Thank you for the request.

Regards,
Walt

The one vendor on contract that does provide the service, CCI, is almost \$1000 and the quote is attached.

Ramon is familiar with someone that is highly specialized in backflow testing, Wilder Backflow Testing, and initially reached out to them before realizing there were state contracts and the quote he got back was \$375 for the whole project.

Given the extreme savings in cost, Ramon would like to request approval to not use state contracts and go with a direct award to Wilder Backflow Testing under the small purchase rules.

Please let me know if you approve of this.

Cheers,

Thank you for allowing me to assist you. To better serve you in the future, please take this brief survey: [Division of Purchasing Customer Experience Survey](#).

Nicholas D. Hughes, J.D.
State Contract Analyst
State of Utah Division of Purchasing
4315 S 2700 W FL 3
Taylorsville, UT 84129
Phone: 801-957-7141
Website: www.purchasing.utah.gov

Working Hours: Monday - Friday 7:30 AM - 4:00 PM

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 **CCi.docx**
54K

Christopher Hughes <christopherhughes@utah.gov>
To: Nick Hughes <nhughes@utah.gov>

Tue, May 11, 2021 at 1:24 PM

Approved.

In an effort to continually improve our service, please take this brief survey: [Division of Purchasing Customer Experience Survey](#).

Thank you.

Christopher W. Hughes
Director, State of Utah Division of Purchasing & General Services
NEW phone number is 801-957-7130
Website: www.purchasing.utah.gov

Interested in responding to solicitations from the State of Utah, please visit [here](#).

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5/11/2021

State of Utah Mail - Request for Exception on Requirement to Use State Contracts - 63G-6a-506(5)

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